



Application for 'Women in Engineering' Jaguar Land Rover & Coachmakers Scholarship

CLOSING DATE FOR APPLICATIONS: 28 APRIL 2017

Please complete and return this application form by e-mail to: clerk@coachmakers.co.uk

1. Applicant

Surname	Title
Forename(s) in full	
Address (to be used for all correspondence)	Daytime telephone number
	E-mail
	Date of birth
	Nationality

The Coachmakers has contacts with many companies and organisations involved in automotive and aerospace engineering, design and manufacture. If you would like us to pass on your details to their HR departments, please tick this box. Your details will NOT be passed on without your agreement.

2. School or College

Name and Address of School or College (If on a gap year, please state name of school/college that you attended before commencing your gap year).

School/College Telephone Number:
Contact - Head Teacher

Previous School(s) (since age 11)

Name	From	To

3. Examinations taken

GCSE/Standard/Intermediate 2 or equivalent Grades Subjects taken	Date	Grade achieved

AS/A2/ A levels/Highers/CSYS/Special papers Subjects taken	Date	Grade achieved

4. Examinations to be taken

A levels/Highers/CSYS/Special papers Subjects taken	Date	Expected result

5. University Application

Title of Course (Please state whether honours)

UCAS Code No

Name of University

Date course starts

Date course finishes

Does the course include Industrial Periods?
(Please tick appropriate box)

YES NO

If YES state length of training period

6. Degree course

Has your place on the course been CONFIRMED by the University or is it CONDITIONAL?

State *CONFIRMED CONDITIONAL

***If your place is CONFIRMED forward a copy of the confirmation with this application.**

If your place is CONDITIONAL give brief details of the terms of the offer

Briefly state the reasons for your choice of degree course

7. Referee

A referee who is willing to support your application is required. The referee should be either your Head Teacher or Head of Year.

Please forward a copy of the Reference Request Letter and the Referee’s Confidential Report Document to your Referee (which you can find on pages 8 and 9 below), ask them to complete the form and email to: ian.smith@bentleycambridge.co.uk

PLEASE NOTE: the reference form should be submitted separately from the application form.

Referee Information:

Full Name			
Organisation			
Job Title			
Full address (including Postcode)	Tel No		
	E-mail		
	Fax No		

It is important that the next section is completed. This will be used as part of the process in selecting applicants for interview.

8A. In no more than 500 words, explain why you have chosen engineering and give reasons why you should be chosen for the Jaguar Land Rover Coachmakers Scholarship. (If necessary continue on a separate sheet.)

8B. Please provide information on interests, activities, achievements etc, (If necessary continue on a separate sheet).

9a. Please write approximately 250 words on "What skills does the UK engineering industry need to compete effectively in a global market?"

9b. Please write approximately 250 words on "How you would persuade more women into engineering?"

10. Scholarship

How did you / your school learn of the Scholarship?

11. Publicity

If awarded a Scholarship, please confirm your acceptance to contribute to Jaguar Land Rover Coachmaker publicity material?

Yes No (please indicate)

12. Supporting Documentation

I have attached the following information:

A scanned copy of any documentation provided by your chosen University/UCAS (please tick to indicate attached)

A scanned copy of your Examination Results Slip (if available) * (please tick to indicate attached)

*If not available - as a matter of urgency, please email clerk@coachmakers.co.uk and let us know your A Level (or equivalent) results as soon as you receive them, quoting your name and reference number. Please also forward a copy of these results as a pdf to the email above.

I confirm that I have forwarded a copy of the Reference Request Letter and the Referee's Confidential Report Document to the person named in Section 7 (Referee). (Please tick to indicate.)

13. Declaration

Please complete the following declaration:

If I am selected for a Scholarship, I will undertake to pursue my studies to the best of my ability and comply with the direction of Jaguar Land Rover during my placement.

Signature

Date

When completed, email this form to ian.smith@bentleycambridge.co.uk with the supporting documentation.

FOR OFFICE USE ONLY

Date Received	Date Acknowledged	Sections Incomplete	Reference Number
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Reference Received	Examination Results Received
	Confirmed University Place

Application for the Jaguar Land Rover & Coachmakers 'Women in Engineering' Scholarship Award

Referee's Confidential Report

Closing Date for Applications: **28 April 2017** – References required by **28 April 2017**

Note: This reference should be prepared by your school and endorsed by the School Head of Year or Head Teacher. If you are undertaking work experience, eg as part of the "Year in Industry Scheme", this report should be prepared by a representative of the company that you are working for.

Referee's Details

Surname		Title	
First name(s)		Position	
Organisation			
Address line 1			
Address line 2			
Address line 3			
TOWN/CITY		Telephone	
County		E-mail	
Postcode		Fax	

Full Name of Applicant

The above named has applied for the Jaguar Land Rover Coachmakers 'Women in Engineering' Scholarship Award. In accordance with our requirements, the applicant has suggested that you might be prepared to provide a reference. The Scholarship is part of Jaguar Land Rover's range of initiatives to encourage more women to enter the field of engineering and is being run in conjunction with the Worshipful Company of Coachmakers and Coach Harness Makers.

I should be grateful if you would supply a reference **as soon as possible** giving your view of the applicant's ability, how you think she will perform in her A Levels, the likelihood of gaining a university place and your opinion of her as a person. If applicable, a *copy of the UCAS reference prepared by you would be sufficient*.

Also, I would be grateful if you could confirm her 'A' level (or Scottish/BTEC equivalent) results, including grades which have already been achieved. Results must be forwarded to me as soon as they are available.

Applications for this scholarship will be screened at a meeting of the Awards Committee, where a shortlist for interview will be drawn up. If the Committee does not receive confirmation of examination results for a candidate then the application will be invalidated.

Thank you for your co-operation in this matter. I look forward to hearing from you.

Yours sincerely

Ian Smith
Past Master
Worshipful Company of Coachmakers and Coach Harness Makers

Referee's Confidential Report

Reference prepared by		Position	
Signed		Date	
Print Name			
Reference endorsed by		Position	
Signed		Date	
Print Name			

Please send the Referee's Confidential Report by **28 April 2017**, saved as the applicant's **[SURNAME_INITIAL]** to: iansmith@bentleycambridge.co.uk

APPLICATION PROCESS

Closing date for applications 28 April 2017.

On receipt of your application the Awards Team will acknowledge receipt of your application and allocate a reference number. Please ensure that this reference number is quoted on all correspondence.

What happens next?

Your application and reference form will be assessed by the Awards Committee

The Selection Committee will meet in May to short-list candidates to invite to interview. Candidates who are shortlisted will be contacted by letter before the end of **May 2017**.

Candidates shortlisted for interview will be required to supply the following information:

- Confirmation of your A Level (or equivalent) Results (e-mail please), if available.

As a matter of urgency, please email clerk@coachmakers.co.uk to let us know your A Level (or equivalent) results as soon as you receive them, quoting your name and reference number. Please also forward a copy of these results as a pdf.

- Confirmation of your University Place (e-mail please).
- A reference to support your application (to be sent by your referee under separate cover no later than **28 April 2017**).

Interviews

Interviews for selected candidates will take place in May 2017.

Please note that it will not be possible to arrange alternative dates.

What happens at the Interview Day?

Those selected will have an interview with the Selection Committee, and will be required to give a 15 minute presentation on either question 9a or 9b (applicant's choice) as noted on this application form.

What happens after the Interview Day?

You will be informed whether you have been awarded the scholarship. Unsuccessful applicants will also be notified.

Formal presentation of the Scholarship at the Coachmakers' Summer Dinner.

The successful applicant will be required to attend this dinner at which representatives from Jaguar Land Rover and the Worshipful Company of Coachmakers and Coach Harness Makers will be present.